

The logo features the word "S.T.E.P.S." in large, blue, block letters with white outlines, arranged in a slightly ascending staircase pattern. To the left of the letters is a red circular icon with a white border, containing the letters "PCS" in white. Below the letters "S.T.E.P.S." is a thick black horizontal bar. Underneath the bar, the words "SCHOOL INFORMATION MANAGEMENT SYSTEM" are written in a bold, black, sans-serif font.

S.T.E.P.S.
**SCHOOL INFORMATION
MANAGEMENT SYSTEM**

STEPS™ is a comprehensive school management software package and centralized data-warehousing system that meets the needs of administrators, teachers, students and parents within a school community.

From the very start this company's goals have been to produce excellent software that is truly based upon the needs and practices of administrators and teachers. We've worked hard to provide powerful, easy to use tools that help you run your school or classroom. Teachers and administrators have actually helped design much of STEPS™ through their suggestions and requests. Even today, STEPS™ continues to welcome ideas from our clients, so we may constantly improve our products.

STEPS™ is composed of four separate components that work together and share information in order to effectively manage the entire school. Unlike administrative packages from other companies, STEPS™ is a complete solution for your school that does not require "add-ons" or additional components in order to manage the school in its entirety.

STEPS MASTER SCHEDULER

- 95% Placement Rate
- Set time slots for matching teachers, students, and classes.
- Weighted Class Schedules
- Best Fit Scheduling

STEPS OFFICE

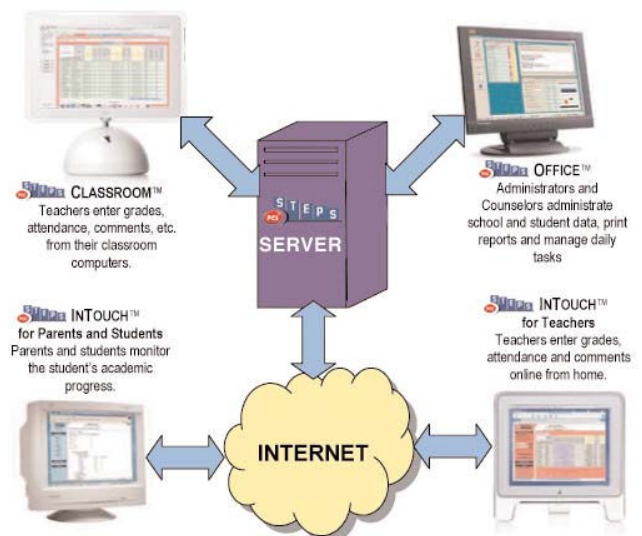
- School Administration Tools
- Counselor Management Tools

STEPS CLASSROOM

- Classroom management Tools

STEPS INTOUCH

- Secure website that allows teachers to work from home as well as to provide parents and students the ability to access read-only information about their grades, attendance and more.



STEPS™ makes all these tools available to your staff and parents and together they form the foundation of a complete and user-friendly school administration package.



School Management at the Next Level of Excellence!

Today's educational environment is more complex and challenging than ever. Schools need software that helps teachers manage their classrooms. Administrators need tools to help organize and expedite a myriad of office tasks. These days, educators also need a fast and easy way to pass critical information along to parents and students.

STEPS™ caters to the needs of administrators, teachers and parents. STEPS™ integrated tools provide a simple method for gathering vast amounts of information regarding academic progress. STEPS™ also allows the information to be instantly communicated to the people who need it ↓ parents and other educators.

Our Classroom Application was Designed by Teachers!

From the very beginning, we knew that our tools had to be extremely easy to use. That's why we asked teachers to tell us how the program should work. The result is a powerful and user-friendly classroom software application that was built by teachers, for teachers.

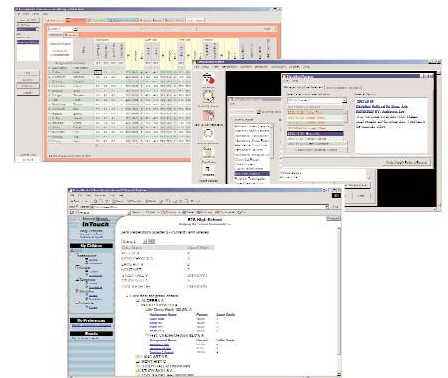
With **STEPS™ Classroom**, your teachers will be able to take attendance, calculate grades, keep updated progress reports, and write comments about their students to parents, teachers and administrators. Your teachers will also be able to view general student information, keep track of school meetings, assemblies, and announcements and print general academic status reports for their students to take home to parents at any time.

Organize and Accomplish Office Tasks with Efficiency!

STEPS™ Office reduces your office administrator's workload, because all the information is right at his/her fingertips. Since STEPS™ is a complete school solution, your office administrator will have access to attendance information and grade records automatically.

You'll be able to print out attendance reports, report cards, mid-terms and transcripts at any time. Administrators can also manage student discipline and monitor at-risk students.

Office allows you to create custom reports, manage student and class roster schedules, and create and schedule new classes. Office tools also allow you to manage all your students, parents, teacher and administrators. You can track student transfers and medical records, and you can even enter parents' info into the system and give them access to **InTouch**.



Improve Communication Among Members of your School Community!

A secure web application called **InTouch** allows your students to log in with a username and password and check up on their homework, grades and attendance. Parents can look at their children's academic status as well as any comments made by teachers. Parents can also review their child's transcript and discipline records if they wish.

Teachers can use **InTouch** to enter new assignments and grades, write comments about students and check up on the academic progress of their own children from home.



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Features of the STEPS™ Suite.

- **Classroom Attendance Management**
Teachers take attendance right from their classrooms - no more slips.
- **Easy-to-Use Gradebook**
Teachers set their own grade categories, weights and special considerations.
- **New Evaluation Reports**
Your school can customize reports for elementary students.
- **Integrated Comment Management**
Send comments to administrators, teachers or parents about students.
- **Keep Updated Progress Reports**
Customizable progress report tool allows you to quickly track student progress on an individual basis.
- **Publish Upcoming Homework for Students and Parents to view on the Web**
All assignments will be available so there won't be excuses for missing work.
- **School-wide Attendance Management**
Track attendance by half/whole days or by period for all your students.
- **Discipline Management**
Receive discipline referrals directly from the teachers, then assign consequences, actions and notify parents via the web if you wish.
- **At-Risk Student Monitoring**
Keep close tabs on students with suspect grades or excessive absences.
- **Full Office Reporting Capabilities**
Create custom reports or use one of dozens of template reports.
- **Secure Web Access for Parents, Students and Teachers**
Parents and students can see grades online; teachers can enter grades and comments from home.
- **First Class Customer Support**
Actual service ↓ not lip service.

"In my thirty-one years in the education business, I have not worked with a program or staff of higher quality." ↓ **Neal Wedum, Principal
Choteau High School**



PRICING

PCS charges a single fee for STEPS™ that includes complete access to all STEPS™ school management components. Many of our competitors charge a separate fee for each component. You'll also find that in many cases, our competitors also charge "per user" fees for those components. Once you add up all the fees, you'll discover their package costs a great deal more than you originally expected.

You'll also be free of unnecessary additional charges. PCS does not require "special forms" for your reports so you won't have to buy your report forms from us. We format all our reports to look great on standard printer paper.

We also don't require special fees to allow your parents, students and community members access to InTouch, so they can check up on grades, attendance, and comments.

Our pricing structure is straightforward. The purchase cost of STEPS™ includes the software, installation support, training for your staff, and 1 year of complete support services.

PCS charges an annual renewal fee that includes a year's worth of support as well as complete upgrade and backup services. You'll always have the latest version of the software, and your data will be protected from loss or damage. The costs are broken down below.

STEPS™ Software & One-Year Support License
(To be provided separately)

PCS STEPS™ Centralized Data-Warehousing System
(To be provided separately)

PCS Support and Renewal / Upgrade Contract
(To be provided separately)

You'll be hard pressed to find a more reasonably priced package that manages so many school tasks. In some cases, PCS can even amortize the cost of your software over a period of years.

"What a wonderful job PCS has done in taking this product from an idea to an efficient and user friendly program for school" ↓ Paula Jaconetty, Secretary

* Once your purchase PCS STEPS™, your software agreement locks and guarantees your price in writing for three years. We'll never increase your support rates or force you to purchase a new version of STEPS.